

OABA Board of Directors Meeting
October 28, 2009

Present: Joe Osborn, Laura Lee, Jeff Bradford, Jana Lee-Harris, Rick Johnson, Marilyn Wentworth, Nora Custer-Haberbusch

1. Laura and Nora will work with Joe to give him the list of vendors so all table assignments can be finalized.
2. Expo Center's price for draping the vendor and OABA Store tables is too expensive. Joe will bring large rolls of paper and we will use volunteers (Marilyn will help) to cover the tables so they still look nice. Paper is from Gordon Food and will only cost about \$4.99 per table. Expo Center charges approximately 30-50 a table through an outsourced company as mentioned..
3. Thursday, November 5th, equipment and supplies will arrive. The BoD will be there to help unload and get vendor area and stalls assigned and set up. Nora is arriving on Wednesday evening and bringing everything for the registrations.
4. OABA Store goes up on Friday. Karen and Chris Mulier will be in charge of this.
5. More volunteers will be available on Friday. People who signed up to help on the registration will be contacted by Karen and Chris Mulier. Joe bought pop and water for them. There will also be doughnuts and coffee from Rick Wagner for check in area which will be distributed to farms with Rick's discretion (it's a business promo for him) as they check in.
6. Check-in Packets will be inside the main door. 4-H will help with unloading animals.
7. Insurance man, Josh Kirby, will pay for his vendor space when he arrives per arrangements with Joe and Nora.
8. Show Book –
 - A. Laura is working very hard to get the show book finished and off to Tom Skladany so it can be printed.
 - B. Jana and Nora are finishing up their sections about stall assignments and the fleece show and will have it for Laura by 5 PM Thursday, October 29th in PDF format.
 - C. All sponsors will be listed. Herdsires' info is still coming in, so those will be flyers that will be added when people pick up their packets.
 - D. Floor layout will be in the book. Late registrants won't be included, but will find their stalls on the large charts at Check-In and the Info Table. Extra stalls will be in the back.
 - E. The Show Book will be a directory, schedule of events, floor layout, sponsor list, and still only be about 7 pages. This is a very prudent cost saving measure.
9. Credit Cards - Pete Swisher will show Rick how to do this.

10. Ring Stewards and Gate Keepers – these positions have already been assigned since we are not using Peg Stephens' crew. Safety is the most important thing. Many experienced adults and 4-H volunteers are in place to help.
 - A. Volunteers who wanted these positions can help in other places.
11. Runners – We will use 2 people at each gate.
 - A. One will make sure the line up is correct.
 - B. One will make sure the white boards are constantly updated; they will communicate with the control desk.
12. Auction Animals – Volunteers are needed to lay out cardboard, check water, food, muck, and handle animals.
13. Finances – Joe will check budget and income to see how we are doing at covering costs. Nora expects more entries and will keep him updated. Around 220 farms have registered so far.
14. Flyers in Check-In packet. One farm will have one flyer in all packets. This is the only one, all others are responsible for disbursing their own flyers. That farm also wanted to have another flyer included, but BoD said no. This is something that was apparently available, but not publicized...the advertiser that is included inquired and hence will be inserted.
15. Final arrangements with Expo Center manager – Joe will contact manager to make all arrangements and see if it's OK for us to do our own table skirting.
16. Refunds and fleece returns from cancelled Fleece Show – currently Treasurer Rick Johnson is returning funds per the records.
 - A. Marilyn suggested that future fleece shows might be sponsored by the mills. If a large number of them give, they could help defray the costs and it wouldn't cost any one mill too much money.
 - B. Joe will feel the mills out about this at Paca to Product in November in Wooster. He isn't too optimistic since the economy is so bad.
17. Everyone agreed to meet on Thursday morning to get the show on the road!
18. Meeting adjourned.

Respectfully submitted,
Marilyn Wentworth, OABA Secretary